



Information for Diploma Programme coordinators and teachers

## General

### Changes to Diploma Programme (DP) terminology from September 2011 (first examinations 2013)

The IB would like to communicate a number of changes and clarifications to important Diploma Programme (DP) terminology beginning in September 2011.

In many IB World Schools there are students who sit for one or more DP subjects but choose not to take the “full” DP (with six subjects and three core elements). The commonly used name for such a student has been a “certificate student” in schools or “certificate candidate” at point of registration with the IB. From now on we would like IB World Schools to refer always to such subjects as Diploma Programme (DP) courses and the students as Diploma Programme (DP) courses students. This becomes even more important in 2012–14 when the DP core elements (theory of knowledge (TOK); creativity, action, service (CAS); and extended essay) become available to all students as individual courses too. Further, it is the term used for students who take Diploma Programme (DP) courses online.

The reason for removing the term “certificate student” from common usage is that this is not the actual award granted. A student successfully gaining the full IB diploma is awarded “The Diploma of the International Baccalaureate” (an item which students frame for posterity) and their “Diploma Programme (DP) results” (a document that lists their subjects and overall scores). In the case of a student who sits examinations for one or more DP courses but chooses not to take the full DP, or a student who has attempted a full diploma with partial success, receives the “Diploma Programme (DP) Courses Results”. None of these awards are formally called a “certificate”.

Continued on page 2

### Diploma Programme coordinator's notes

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## In this issue:

### General

- Changes to Diploma Programme (DP) terminology from September 2011 (first examinations 2013)
- The IB grant
- Legalization of *Diploma Results*: instructions for 2011
- Teacher observers
- *Form G2*
- Examiner recruitment
- IB global lesson 2011
- *Learner profile in action* support materials—call for contributions
- News from the IB store

### Groups 1 and 2: Languages

- Publication of teacher support materials for languages A, B and *ab initio*
- School-supported self-taught languages A1
- Classical languages
- Screen casts

### Group 3: Individuals and societies

- Business and management
- Global politics pilot course
- History
- ITGS SL projects
- Philosophy
- Psychology
- Social and cultural anthropology
- World religions

### Group 4: Experimental sciences

- Sports, exercise and health science

### Group 5: Mathematics and computer science

- Mathematics HL and SL—curriculum review update
- Professional development

### Group 6: The arts

- Music
- Visual arts

### Hexagon core

- Extended essays

### The Diploma Programme curriculum review schedule

Continued from page 1

From now on the only certificate available to 16- to 19-year-old students is the new "International Baccalaureate Career-related Certificate" (IBCC).

Some further changes in DP terminology should also be noted.

1. The definition of a bilingual diploma is changing in 2011–13 and will no longer include an extended essay in a second language. In group 1, 3 and 4 subjects taken in a second language, there will be a need to attain a grade 3 to achieve the bilingual diploma.
2. Group 1 courses presently called "Language A1" will now be known as "Studies in language and literature" to describe the new range of three group 1 courses more accurately.
3. Group 2 courses presently called "Second language" will now be more accurately described as "Language acquisition".
4. Finally, subjects covering requirements for more than one group, presently called "transdisciplinary subjects" (environmental systems and societies in groups 3 and 4 and from 2011–13, literature and performance covering groups 1 and 6) will be more appropriately termed "interdisciplinary subjects".

We hope that over time, we will all get used to using the correct terms in the DP and we appreciate your efforts in adopting the new clearer and more accurate terminology.

## The IB grant

The IB grant provides short-term grants for schools experiencing financial challenges or wanting to increase access to IB programmes.

### Who can apply?

This fund offers grants to schools in the following two categories:

- **Category 1:** IB World Schools experiencing temporary financial difficulties owing to unpredictable circumstances beyond their control.
- **Category 2:** IB World Schools or implementing schools that can clearly demonstrate that they are significantly widening access to IB programme(s) and/or that they will be significantly broadening the diversity of the IB community.

### Applications

Applications in 2011 close on the following dates.

- 30 March 2011
- 30 September 2011

For more information and application forms, please go to the IB public website, **About the IB>Access and Advancement>IB Grant** or <http://www.ibo.org/accessandadvancement/ibgrants/>.

Please address any queries to the Advancement office at [ibgrant@ibo.org](mailto:ibgrant@ibo.org).

## Legalization of *Diploma Results*: instructions for 2011

### Background

In some countries the IB document *Diploma Results* will not be valid unless it is legalized in Geneva, Switzerland by the relevant embassy or consulate. It is the responsibility of the Diploma Programme coordinator to inform students of this requirement. The *Diploma* itself is only legalized in exceptional circumstances when required. Argentina requires the legalization of the *Diploma* itself as well as the *Diploma Results*. In some cases, universities in Mexico as well as in Egypt may also require the legalization of both documents.

The legalization of the IB diplomas takes place at the IB Head Office in Geneva, Switzerland after each examination session. The number of requests increases each year.

### Legalization requests

If legalization is required, IB Cardiff, UK, will send to IB Geneva, Switzerland, the relevant *Diploma Results* documents, that is, those showing the grades obtained by the students. The corresponding *Diplomas* are sent to schools for the attention of coordinators, who should retain them until they receive the legalized documents for mailing to individual students.

Coordinators must provide IB Geneva with the names and codes of those students who wish to have their *Diploma Results* document legalized. This should be done by completing the *Request legalization* form on IBIS from the "candidate/results/legalization" option and submitting it to the IB Head Office by 15 June (May session) or 15 December (November session). Coordinators are asked to submit the *Request legalization* form as early as possible to ensure timely processing of the request.

Legalization requests for retake students must be submitted again for the exam session for which the student is taking the retake exam.

The spelling of a student's name entered by the IB coordinators on IBIS must be exactly the same as the name on the student's passport. If this is not the case, some consulates will refuse to legalize the IB Diploma.

The following countries require copies of passports: Italy, Iran, Peru and Saudi Arabia (see list of special cases).

Copies of passports are to be submitted together with the *Request legalization* form on IBIS via email to [legalization@ibo.org](mailto:legalization@ibo.org) and/or sent immediately to: International Baccalaureate, Legalization Service, 15 route des Morillons, 1218 Grand-Saconnex, Geneva, Switzerland, by courier. The direct telephone number of the IB legalization service in Geneva is +41227917745. On receipt of the *Request*

*legalization* form, an acknowledgment will be sent to the school via email.

Certificates for students who fail to earn the *Diploma* will not be legalized unless this is specifically requested on IBIS.

### Legalized *Diploma Results*—by courier

Legalized *Diploma Results* documents will be mailed to the appropriate schools by special courier service. Therefore the *Request legalization* form should be completed with the school telephone number and mailing address (not a PO box number) for delivery. It will then be the responsibility of the coordinators to distribute the documents to their students.

Please note that the IB will bear the costs of the courier service to schools provided that the deadline stated above is met. If it is not, the documents will be sent to schools by registered airmail, unless coordinators advise otherwise in which case any extra costs will be charged to the relevant school.

In the interest of the students requesting legalization, and given the strict deadlines to enrol to universities, the legalization service does its utmost efforts to expedite the legalization process. As an indication of timing, the legalization service was able to send the diplomas of the May 2010 session to the schools, at the end of August. In the case of the November 2010 session, the documents were sent at the end of February 2011.

### Payment—new 2011 fees

Two changes to the fee scale will be introduced in 2011:

1. The standard fee per student, for the legalization of each single IB *Diploma document*, will be as shown in the table below, which is listed among the scale of fees in the *Handbook of procedures for the Diploma Programme* (2011):

US\$	SFr	UK£	C\$
132.00	142.00	82.00	158.00

2. The fee shown in the table above will be charged for each single IB *Diploma document* requiring legalization: the *Diploma*, the *Diploma Results*, the *Certificate* and/or the *Extra certificate* (that is: if a UK student requires legalization of both the *Diploma* and the *Diploma Results*, a fee of £164 (£82 x 2) will be charged).

#### Notes:

1. Legalization requests for one, two or more “apostille” countries, showed with an asterisk on the list of “Countries concerned” below, are to be invoiced only once, as one apostille stamp covers all the mentioned countries.
2. Legalization requests for the “consulate countries” are to be invoiced as many times as legalization requests for a single consulate country are made.

Coordinators should collect the standard fee from students requiring the legalization service in advance and retain it. As in previous years, the IB will send invoices for legalization

fees to the schools concerned as soon as possible after the legalization process is completed. Payment should be made only on receipt of this invoice.

### Countries concerned

The following is a list of countries for which legalization has been required in past years. Requirements may be imposed by other countries in the future.

Argentina*	Indonesia	Poland*
Armenia*	Iran	Portugal*
Bolivia	Israel*	Romania*
Bosnia and Herzegovina*	Italy*	Russia*
Brazil	Jamaica	Saudi Arabia
Bulgaria*	Jordan	Serbia*
Burkina Faso	Kazakhstan*	Singapore
Chile	Latvia*	Slovakia*
Colombia*	Lebanon	Slovenia*
Costa Rica	Lithuania*	Spain*
Croatia*	Macedonia*	South Korea*
Cyprus*	Malta*	Sudan
Czech Rep*	Mexico*	Syria
Ecuador*	Montenegro*	Taiwan
Egypt	Nigeria	Thailand
El Salvador*	Pakistan	The Netherlands*
Estonia*	Palestine	Turkey*
Georgia*	Panama*	Ukraine*
Greece*	Paraguay	United Arab Emirates
Guatemala	Peru	Uruguay
India*	Philippines	Venezuela*
		Yemen*

\*The apostille stamp (The Apostille Convention, The Hague, 5th October 1961), replaces legalization by the consulate and the one apostille stamp covers each of the countries indicated with an asterisk in the list above.

## Special cases

**Argentina:** The Ministry of Education in Buenos Aires requires legalization of both the *Diploma* and the *Diploma Results* documents.

**Burkina Faso: For nationals,** a second legalization is required in the country itself. The consulate fee is to be paid on the country itself. Enclose a photocopy of the national student's passport. **For non-nationals,** no legalization is required.

**Iran:** A photocopy of the student's passport is required.

**Italy:** A photocopy of the student's passport is required. Universities in Italy may require translation of the *Diploma Results* document into Italian by a registered translator. It is the responsibility of the student to comply with this requirement.

**Mexico:** Some universities in Mexico may require the legalization of both the *Diploma* and the *Diploma Results* documents.

**Egypt:** Some universities in Egypt may require the legalization of both the *Diploma* and the *Diploma Results* documents.

**Peru:** A photocopy of the student's passport is required, for nationals and non-nationals.

**Saudi Arabia: For nationals,** a photocopy of the student's passport is required.

**South Korea:** Not all universities in South Korea require the legalization of the *Diploma Results*.

**Slovenia:** Legalization is not required for the *Diploma Results*. It is required only for certificates.

**The Netherlands:** Not all universities in The Netherlands require the legalization of the *Diploma Results*.

For further information, please contact the IB Legalization Service at [legalization@ibo.org](mailto:legalization@ibo.org).

Last updated December 2010. Please regularly check for any changes on IBIS.

## Teacher observers

DP teachers are invited to apply to attend the November 2011 grade award meetings as observers. The meetings will be held at IB Cardiff, Wales, during December 2011.

The intention of inviting teacher observers is to encourage a wider understanding of the processes involved in the award of grades. Teachers who attend will be required to submit a report on their observations to the assessment director.

Teachers who wish to attend a grade award meeting must obtain written permission from their head of school and then apply in writing to Richard Thomas, assessment administrative officer ([richard.thomas@ibo.org](mailto:richard.thomas@ibo.org)) at IB Cardiff, giving brief

personal details and information about their experience as a DP teacher, and stating the following:

- name
- subject of the grade award that interests them
- name and address of school
- school code.

Previously unsuccessful applicants are invited to reapply.

Only a few observers can be selected for each examination session. Preference will be given to applications from schools that do not send regular participants to grade award meetings and have not sent a teacher observer in any subject in the past five years. With the exception of language grade award meetings, applicants will need to have a good understanding of English. The closing date for applications is 15 August 2011. Applications will not be acknowledged unless they are successful. Successful applicants will be notified by the end of September.

The IB will meet the cost of all reasonable expenses for travel, accommodation and subsistence, but there will be no payment for attending the meetings.

## Form G2

IB coordinators and subject teachers are reminded of the vital role teacher feedback via *Form G2* plays in the assessment process. IB coordinators should ensure that the relevant examination papers are made available to subject teachers. Subject teachers should complete a *Form G2* for each examination paper sat by students, regardless of whether the papers are well or poorly received. Every form submitted is read and considered and could influence boundary setting and future paper setting. The electronic *Form G2* can be found on each subject home page on the online curriculum centre (OCC).

## Examiner recruitment

We are currently recruiting examiners in preparation for the May and November 2011 examination sessions. All applications on file will continue to be processed. However, as the candidature levels for the DP continue to grow, we are actively looking to recruit examiners for all DP subjects. We are particularly interested in receiving applications for the subjects listed below.

- Biology (in Spanish and German)
- Danish A1
- English A1
- English A2
- Environmental systems and societies (in Spanish)
- French A1
- Geography

- German A1
- History
- Latvian A1
- Mathematics (in Spanish)
- Mathematical studies
- Psychology
- Spanish B
- Theatre
- Theory of knowledge
- Turkish A1
- Visual arts

We are especially keen to receive applications from applicants who are able to examine in Spanish or French.

Successful applicants will receive **invaluable training in a mentored online environment** to prepare them for their new role. All applicants must have access to email and the internet in an environment that is suitable for marking examination material.

More information on becoming an examiner and a copy of the application form can be found on the examiner recruitment pages of the IB public website <http://www.ibo.org/examiners>.

Completed application forms should be returned to the Online Examiner Training and Recruitment department, quoting the reference "Cnotes March11". Any inquiries should be directed via email to [examrecruit@ibo.org](mailto:examrecruit@ibo.org).

## IB global lesson 2011

Since 2008, the IB has encouraged IB World Schools to take part in global lessons on poverty, peace and conflict, and environmental stewardship.

This year, with a renewed focus on our engagement with global issues, the IB would like to invite you and your school to join in inquiry and action on **global health and disease**. The World Health Organization has established **7 April 2011** as World Health Day, an annual observance whose topic this year is **anti-microbial resistance and its global spread**.

To support schools in their participation, we will publish curriculum planning documents in early March through the IB's "Global Engage" website (<http://globalengage.ibo.org/> formerly known as the community theme). As models for developing a focus on this important world issue, teachers in the IB educator's network (IBEN) are preparing a Primary Years Programme (PYP) planner for "How the world works", a Middle Years Programme (MYP) unit plan integrating science and mathematics, and DP lesson plans for TOK and biology.

How can you join in?

- Plan to observe World Health Day (<http://www.who.int/world-health-day/en/>) across programmes or in school events and assemblies.
- Consider ways to use World Health Day as the context for teaching and learning in early April 2011.
- Reserve collaboration time in the first quarter of 2011 to consider how your IB programme(s) can use the curriculum models that will be available in early March.

We encourage you to join hands across the globe in lessons or activities at your IB World School. Our reflection and action as individuals—and as part of the IB continuum of international education—can make the world a better place.

Should you have any questions regarding 2011's global lessons please contact [globalengage@ibo.org](mailto:globalengage@ibo.org)

## Learner profile in action support materials—call for contributions

An IB continuum working group has developed a web-based tool for IB World Schools that provides a shared, renewable resource of samples from school practice to support the IB learner profile. The project is now in a pilot phase with 30 schools representing all three IB regions. The team is seeking examples of good practice from DP teachers, especially learning engagements that help students reflect critically on their growing international mindedness as exemplified by the characteristics of the IB learner profile. DP coordinators and CAS leaders may also have activities or events to share in which the learner profile has helped develop programme coherence, parental and community understanding of the IB, professional development, or pedagogical leadership.

Facilitators are available to assist schools in preparing materials to share. For more information, please contact [continuumdevelopment@ibo.org](mailto:continuumdevelopment@ibo.org).

## News from the IB store

For a full list of the new 2011 publications from IB Publishing, you can download the "New Resources flyer 2011" from the "Downloads" page on the IB store (<http://store.ibo.org>). You can also register your interest in particular publications by signing up for an email alert which informs you when the publications are available to purchase. Go to the "New publication alert/e-newsletter sign-up" page on the IB store.

## Recent publications

So far this year, the following new publications, products and gifts have been released:

TITLE	FORMAT	PUB DATE	PRICE	NOTES
<i>IB Questionbank: Business and management (second edition)</i>	CD-ROM	10/01/2011	UK£104/ US\$168.48	
<i>IB World Schools Yearbook 2011</i>	Book	12/01/2011	UK£45	Published by John Catt Educational Ltd in collaboration with the IB
<i>History of the Americas Course Companion</i>	Book	17/01/2011	UK£24.50	Published by OUP in collaboration with the IB
<i>IB Prepared: Biology HL</i>	Book	17/01/2011	UK£18/ US\$29	
<i>IB Prepared: Biology SL</i>	Book	17/01/2011	UK£15/ US\$24	
<i>IB Prepared: Chemistry HL</i>	Book	17/01/2011	UK£18/ US\$29	
<i>IB Prepared: Chemistry SL</i>	Book	17/01/2011	UK£15/ US\$24	
<i>The Changing Face of International Education: Challenges for the IB</i>	Book and e-Book	01/02/2011	UK£22/ US\$35	Our first e-book! This book was edited by George Walker and has expert contributors for each chapter.
<i>Economics (second edition) Course Companion</i>	Book	08/02/2011	UK£25	Published by OUP in collaboration with the IB
<i>IB Prepared: Business and management HL</i>	Book	17/02/2011	UK£18/ US\$29	
<i>IB Prepared: Business and management SL</i>	Book	17/02/2011	UK£15/ US\$24	
<i>IB Prepared: Physics HL</i>	Book	17/02/2011	UK£18/ US\$29	
<i>IB Prepared: Physics SL</i>	Book	17/02/2011	UK£15/ US\$24	
<i>November 2010 Exam CD</i>	CD-ROM	28/02/2011	UK£99/ US\$160	
The following publications will be available soon.				
<i>English A: Language and Literature Course Companion</i>	Book	March/April 2011	UK£26	Published by OUP in collaboration with the IB
<i>English A: Literature Course Companion</i>	Book	March/April 2011	UK£24	Published by OUP in collaboration with the IB
<i>French B: Course Companion</i>	Book	March/April 2011	UK£24	Published by OUP in collaboration with the IB
<i>Spanish B: Course Companion</i>	Book	March/April 2011	UK£24	Published by OUP in collaboration with the IB

**Looking for authors**

If you are interested in becoming an author of a new publication or simply have a great idea for a new product, find out how to get involved at the IB store news blog (<http://blogs.ibo.org/ibstore/>).

**Volume discounts**

Don't forget that if you are buying class sets or buying on behalf of a school district, you can now benefit from volume discounts available on many of the products and publications.

**Free shipping at events**

If you are going to the IB Asia—Pacific (IBAP) regional conference in Melbourne from 17 March, please stop at the IB store's stand. There will be lots of samples on display for you to review and you will be able to pick up a free shipping flyer, only available for event attendees.

For further information about IB Publishing's products and services, please visit the IB store (<http://store.ibo.org>).

## Groups 1 and 2: Languages

### Publication of teacher support materials for languages A, B and *ab initio*

Schools are reminded that the teacher support material for the new courses in groups 1 and 2, languages A, B, and *ab initio*, will be freely available to download from the OCC from May 2011. These texts are intended to help teachers of languages A (literature, language and literature, and literature and performance) and languages B and *ab initio* as they plan their courses prior to the start of teaching in 2011, and schools should ensure that all teachers of groups 1 and 2 have these publications available to them. The teacher support materials offer marked samples with advisory notes and suggestions for course outlines and lesson activities. They also present an exploration of the philosophy underlying each course. Each teacher support material collection should be read in conjunction with its relevant subject guide and prescribed list of authors, and also the prescribed literature in translation list. Teachers wanting more help and advice in the interpretation of the guide and associated documents and the use of the teacher support materials should visit the groups 1 and 2 teacher forums, where the online faculty members are ready to answer queries.

The following new publications from OUP, published in collaboration with the IB are available soon.

*English A: Language and Literature Course Companion*, UK£26

*English A: Literature Course Companion*, UK£24

*French B: Course Companion*, UK£24

*Spanish B: Course Companion*, UK£24

## School-supported self-taught languages A1

**Alternative oral examination procedure**

Schools are reminded that as of the May 2010 examination session, a new oral assessment procedure has been in effect for language A1 school-supported self-taught students. This is detailed in the document, "*New school-supported self-taught oral procedures*", and is published on the language A1 pages of the OCC. The questions to be used by the students to prepare for Section 1 (Part 2 Detailed study) of the alternative oral examination in the 2011 and 2012 sessions are also available on the OCC and schools should ensure that they are using the appropriate set of questions for the session.

**Classical languages****Prescribed authors and genres for first examinations 2010**

It appears that the information on the prescribed authors and genres reading list needs some clarification. This information is available on the OCC under: **Classical languages>General documents>Prescribed authors and genres for first examinations 2010**.

Part 2 of the document on genre study states that the first list will be used for the first three years of the course, 2008, 2009, and 2010. The second list will be used for the next three years of the course, 2011, 2012 and 2013.

Schools, therefore, need to keep the following in mind:

**May session schools**

List 1 is to be used by students commencing a two-year Latin or classical Greek course in 2008 (examination 2010) 2009 (examination 2011) and 2010 (examination 2012), keeping in mind that the course starts two years before the exam.

List 2 is to be used by students commencing a two-year Latin or classical Greek course in 2011 (examination 2013), 2012 (examination 2014) and 2013 (examination 2015), keeping in mind that the course starts two years before the exam.

List 1	
Course starts	Examination
2008	2010
2009	2011
2010	2012

List 2	
Course starts	Examination
2011	2013
2012	2014
2013	2015

### November session schools

List 1 is to be used by students commencing a two-year Latin or classical Greek course in 2009 (examination 2010), 2010 (examination 2011) and 2011 (examination 2012), keeping in mind that the course starts two years before the exam.

List 2 is to be used by students commencing a two-year Latin or classical Greek course in 2012, 2013 and 2014 (for examinations in 2013, 2014 and 2015, keeping in mind that the course starts two years before the exam).

List 1	
Course starts	Examination
2009	2010
2010	2011
2011	2012

List 2	
Course starts	Examination
2012	2013
2013	2014
2014	2015

### Screen casts

In order to support schools in the delivery of the new courses in groups 1 and 2 the languages section at IB Cardiff have worked with IB Publishing to produce short screen casts in English, French and Spanish for each of the new courses. They are designed to act as brief introductions to the courses and to give clear information in a concise and accessible way. It is intended that this will help schools determine the best ways to implement the courses. They are not, of course, exhaustive and should be combined with close study of the subject guide and related information before schools make any final decisions. They will be located on the DP groups 1 and 2 pages of the OCC under general documents.

## Group 3: Individuals and societies

### Business and management

A report on the business and management curriculum review meetings will be available online next month. Feedback from teachers through the next online questionnaire is welcome. (Both will be accessible via the OCC.) Thank you to all teachers who completed the previous questionnaire as part of the collaborative process of gathering a wide range of views from schools and teachers.

The second edition of the *IB Questionbank: Business and management* on CD-ROM, UK£104/US\$168.48 is now available on the IB store.

### Global politics pilot course

A new pilot course "global politics" is being developed in group 3 combining concepts drawn from international relations, political thought and human rights. It has emerged from four existing school syllabuses (SBSs): peace and conflict; political thought; world politics and international relations; human rights. While it draws on inspiration from these, the pilot draft guide is developing its own subject matter.

The course has a number of phases and schools are invited to express their interest in the project. The first phase currently taking place is the curriculum design and will lead to the publication of a pilot guide in September 2012. From this date schools are also invited to participate in the pilot teaching and examinations. This stage is anticipated to last approximately three years. If this phase is successful the course will be open to all schools from 2015.

If you are interested in this course, either in the pilot phase and/or in the open offer phase, please contact the curriculum and assessment coordinator for group 3, James Wallace at IB Cardiff by post, fax or by attaching your school details to an email ([james.wallace@ibo.org](mailto:james.wallace@ibo.org)) by the end of March 2011. Group 3 managers in IB Cardiff would find it very helpful to be able to gauge possible interest in this course.

### New developments

A report of the work to date is available on the OCC on the new DP "global politics" home page together with a questionnaire. The closing date for return of responses is 31 March 2011. We are interested in teachers' comments on the current draft of the guide and encourage responses. This will help us judge potential interest and support. We are keen to gather a wide range of views from schools and teachers.

### History

#### Clarification of history internal assessment for 2011—criterion F sources and word limit

We would like to take this opportunity to clarify the history internal assessment with particular attention to criterion F.



This criterion requires students to include a bibliography or list of sources and all citations, using one standard method, and to place all illustrations, documents, or other supporting evidence in an appendix. None of these are included in the word count. The word count must be clearly and accurately stated on the title page and the word limit is 1,500—2,000 words.

For the May 2011 examinations and onwards, if the word limit is exceeded, the teacher's assessment must be based on the first 2,000 words and no marks should be awarded for criterion F.

Work that contains fewer than 1,500 words should not be penalised under criterion F. Work that falls below the word count range of 1,500—2,000 words is unlikely to meet all the stated requirements for the task and is likely to receive low marks overall.

### Curriculum review

The curriculum review for history is starting and as part of our ongoing commitment to consultation we wish to invite teachers to take part in the review process.

This consultation will involve questionnaires being sent to all schools in early 2011 and later in the year the start of the cycle of review and development meetings, some of which are face-to-face meetings and some virtual. For these meetings we are looking for teachers who have a good subject knowledge and experience of curriculum development in history.

If you are interested in participating in the review meetings, please send a letter to James Wallace, the curriculum and assessment coordinator for group 3 ([james.wallace@ibo.org](mailto:james.wallace@ibo.org)) outlining your experience, explaining why you wish to be involved and how you could contribute to the review. The deadline for applications is 29 April 2011.

### ITGS SL projects

Coordinators are reminded that **all** information technology in a global society (ITGS) SL projects submitted to examiners in a sample for moderation must be presented on a CD-ROM/DVD. This applies even if the project is hosted online.

## Philosophy

### SL and HL papers 1 from May 2011

The internal rubric for paper 1, Section A currently reads:

- identify a central philosophical concept or philosophical issue in this passage that addresses the question, "what is a human being?"
- explore **two** different philosophical approaches to the philosophical concept or philosophical issue you identified
- explain and evaluate the philosophical concept or philosophical issue you identified.

Starting with the May 2011 assessment session, the second bullet point will be amended to read:

"Investigate **two** different philosophical approaches to the philosophical concept or philosophical issue you identified."

These amendments have altered the wording in order to clarify their application for examiners and these amendments will not affect students in any way.

### SL/HL paper 2 from May 2011

Starting with the May 2011 assessment session, paper 2 for SL and HL will be classed as one common paper. This will mean that examination and markscheme coversheets will be labelled as "Standard Level and Higher Level Paper 2".

This amendment will not affect students in any way.

## Psychology

### Change to psychology internal assessment (IA) zeros policy

A change has been made to the existing psychology assessment criteria to remove the zero penalty for non-experimental work. Where students submit non-experimental work, teachers should award zero marks for the "Method" assessment criteria (criterion B, C and D). The remainder of the IA report should be marked according to the assessment criteria. If non-experimental work is selected for sample, it should be included in the sample sent to moderators and not treated as an anomaly. The definition of non-experimental work can be found on page 44 of the *Psychology guide* (2009). Students who submit ethically unacceptable work as outlined on page 48 of the *Psychology guide*, will still receive zero marks for their IA.

The psychology guide, teacher support material and IA student guide have been amended to reflect this change.

## Social and cultural anthropology

### Changes to the *Social and cultural anthropology guide*

Following the first assessment session in May 2010 for social and cultural anthropology there have been some amendments to the assessment criteria in the *Social and cultural anthropology guide* published February 2008 for first examinations in 2010.

For HL and SL paper 1, criterion A—description and generalization (question 1) and criterion B—analysis and interpretation (question 2)—have been reworded.

These amendments have altered the wording in order to clarify their application for examiners and these amendments will not affect students in any way. Teachers are advised to use these criteria for future sessions.

The updated guide is available now on the OCC.

## World religions

To support the introduction of world religions as a mainstream group 3 subject from September 2011 global professional development are planning professional development events during 2011–12. In order to assist with capacity planning for these events please contact the global professional department on [diploma.pd@ibo.org](mailto:diploma.pd@ibo.org) if you are planning to offer this course in your school from September 2011.

## Group 4: Experimental sciences

### Sports, exercise and health science

There will be category 1 workshops scheduled in 2012 to support the introduction of SEHS as a mainstream group 4 subject from September 2012. Category 2 workshops will follow in 2013.

In order to assist with capacity planning for these events, please contact the global professional department on [diploma.pd@ibo.org](mailto:diploma.pd@ibo.org) if you are planning to offer this course in your school from September 2012.

## Group 5: Mathematics and computer science

### Mathematics HL and SL—curriculum review update

#### Computer algebra systems enabled (CASE) calculators in mathematics

As noted in the curriculum review report for the meeting held in Bath, UK in October 2007, there were plans to offer a CASE alternative in mathematics HL and mathematics SL examinations from 2014. The growth in demand for CASE has been significantly lower than expected with fewer than 5% of schools expressing an initial intention to take up the mathematics HL CASE alternative in 2014 and just over 3% of schools the mathematics SL CASE alternative. It has been decided that it is not feasible to go ahead with the CASE alternatives for 2014. This decision will be reviewed in future years if there is evidence of a significant increase in demand.

### Professional development

In 2012, there will be a number of specially organized IB professional development events called "Subject specific seminars" to launch the new guides for group 5 courses.

During 2011 all workshops in group 5 subjects will only focus on the current guides (pertinent for the next six examination sessions). At the end of 2011 workshop leaders of group 5 subjects will be trained in the curriculum changes in preparation for leading workshops in 2012. In the meantime teachers, IB coordinators, and heads of schools can access the latest curriculum review reports on the OCC. These can be

located under the tab "Curriculum review" on each group 5 subject page.

#### Schedule of events:

Towards the end of 2011	Online training for group 5 workshop leaders
December 2011	Pre-publication of the new guides on the OCC
February–March 2012	Subject specific seminars organized by IB
March 2012 onwards	All category 1 and 2 workshops to focus on new guides
September 2012	First teaching of the new guides

If you have any queries about the professional development provision, please direct your questions to the global professional development team at [diploma.pd@ibo.org](mailto:diploma.pd@ibo.org).

## Group 6: The arts

### Music

#### Internally assessed creating component— May 2011 onwards

In response to questions received regarding the internal assessment of the creating component, teachers should award marks in the composition and arrangement options of this component for the musical score produced by students, using the recording to support the award of their mark. Where students choose to submit work that requires assessment against different criterion D (notation for composing, arranging and stylistic techniques; sound quality for music technology composing; or spontaneity for improvising) teachers should still, in line with bullet point number 2 on page 41 of the PDF version of the *Music guide* (published February 2009) aim to find a best fit across the options for that criterion.

### Visual arts

#### Form 6/VAEP—visual arts examiner proposal

It is vital that DP coordinators complete and return *Form 6/VAEP* by the deadline of 7 October (for May session examinations)/7 April (for November session examinations) in order that allocations can be made by IB Cardiff. If schools do not meet these deadlines, it is likely that alternative arrangements for examinations will be made for students at that school.

DP coordinators are advised to plan well ahead of the deadline, particularly in light of the regulation where an examiner has visited the school on the two previous consecutive sessions (for example if an examiner visited in November 2009 and November 2010 they will not be able to visit in November 2011). Lists of possible visiting examiners can be obtained from the assessment operations division ([brendan.murphy@ibo.org](mailto:brendan.murphy@ibo.org)). Where schools propose an examiner who is not within reasonable travelling distance, the allocation will not be made.

## Visual arts assessment clarification document, June 2010

A new assessment clarification document for visual arts, containing the information from the document originally published in November 2009, was published via the OCC "Visual arts" page in June 2010.

This document sets out to provide an overview of what examiners are looking for in each of the components across all four courses, and contains the markband descriptors presented in a clear table format.

DP coordinators and teachers should read carefully the guidance for academic honesty and that for completing the candidate record booklet (CRB) contained within the document.

### "Ask the expert"

An "ask the expert" session for visual arts took place in September 2010 via a visual arts special events forum. Many useful questions were asked, which along with the answers, will remain in place as an information bank for the future.

### Alternative arrangement examinations

Following the November 2010 examination session, arrangements for alternative arrangement examinations in visual arts have been altered slightly. These changes have been made in order to clarify the process for schools that elect to present candidates for assessment by alternative arrangements, and as a contingency resulting from:

- the IB social responsibility policy
- the disruption caused during the May 2010 examination period by the volcanic eruption closing air space over much of Europe
- the need for governments to close schools in the 2009 examination period due to the swine flu epidemic.

Full information relating to alternative arrangement assessment is included in the 2011 edition of the *Handbook of procedures for the Diploma Programme*.

**Note:** Creativity, Action, Service has been renamed to Creativity, Activity, Service. Although the word Action may appear in this document, please ensure you refer to it as Activity when leading this workshop.

**Note:** IB Career-related Certificate (IBCC) has been renamed to Career-related Programme (CP). Although the term IBCC may appear in this document, please ensure you use the correct term CP when leading this workshop.

## Hexagon core

### Extended essays

#### Supervisors and coordinators are reminded that:

1. essays should not reuse work undertaken for any other components.

Examples of breaches of this requirement include:

An extended essay in music that focuses heavily on the prescribed works set for the Diploma music programme. For the 2011 and 2012 sessions, the prescribed works are *Symphony no. 41 K551, "Jupiter"* (Mozart) and *El Salón México* (Copland).

An extended essay in geography in which IA work has been reused, in other words one that reuses fieldwork already undertaken for the internal assessment and which uses primary data collected by a group rather than the student submitting the essay.

2. CDs are not considered to be part of the extended essay submission and there is no need to include them with the essay—it is the formal written essay that is assessed.
3. supervisors must submit a predicted grade for their students. To help with this process, the common grade boundaries are available at the top of all extended essay subject reports. All essays should be posted to the examiner (in their cover sheets) clean and unmarked.

#### New publications

A new edition of the *Extended essay guide* was published in December 2010 for first examinations in 2013. This added an additional extended essay option in group 1 called "Studies in language" which fits in with changes to the languages programme. The guide also added two new subject options: world studies and literature and performance. As there is no corresponding IB subject for world studies, teacher support material for world studies extended essays is also available.

*50 More Excellent Extended Essays* will be available on CD-ROM at the IB store in June 2011.

## The Diploma Programme curriculum review schedule

Subject	New course materials	First teaching of new syllabus	Last exams of old syllabus	First exams of new syllabus
<b>Group 1</b>				
<i>Language A1</i>			Nov 2012	
<i>Language A: Literature</i>	2011	2011/12	Nov 2012	May 2013
<i>Language A: Language and literature</i>	2011	2011/12	Nov 2012	May 2013
<b>Group 2</b>				
<i>Languages A2</i>			Nov 2012	
<i>Language B</i>	2011	2011/12	Nov 2012	May 2013
<i>Language ab initio</i>	2011	2011/12	Nov 2012	May 2013
<i>Classical languages</i>	2014	2014/15	Nov 2015	May 2016
<b>Group 3</b>				
<i>Business and management</i>	2014	2014/15	Nov 2015	May 2016
<i>Economics</i>	2011	2011/12	Nov 2012	May 2013
<i>Geography</i>	2009	2009/10	Nov 2010	May 2011
<i>History</i>	2015	2015/16	Nov 2016	May 2017
<i>ITGS</i>	2010	2010/11	Nov 2011	May 2012
<i>Philosophy</i>	2014	2014/15	Nov 2015	May 2016
<i>Psychology</i>	2009	2009/10	Nov 2010	May 2011
<i>Social and cultural anthropology</i>	2015	2015/16	Nov 2016	May 2017
<i>World religions</i>	2011	2011/12	Nov 2012	May 2013

Subject	New course materials	First teaching of new syllabus	Last exams of old syllabus	First exams of new syllabus
<b>Group 4</b>				
<i>Biology</i>	2014	2014/15	Nov 2015	May 2016
<i>Chemistry</i>	2014	2014/15	Nov 2015	May 2016
<i>Design technology</i>	2014	2014/15	Nov 2015	May 2016
<i>Physics</i>	2014	2014/15	Nov 2015	May 2016
<i>Sports, health and exercise science</i>	2012	2012/13	Nov 2013	May 2014
<b>Group 5</b>				
<i>Computer science</i>	2012	2012/13	Nov 2013	May 2014
<i>Further mathematics SL</i>	N/A	N/A	Nov 2013	N/A
<i>Further mathematics HL</i>	2012	2012/13	N/A	May 2014
<i>Mathematical studies SL</i>	2012	2012/13	Nov 2013	May 2014
<i>Mathematics SL</i>	2012	2012/13	Nov 2013	May 2014
<i>Mathematics HL</i>	2012	2012/13	Nov 2013	May 2014
<b>Group 6</b>				
<i>Dance</i>	2011	2011/12	Nov 2012	May 2013
<i>Film</i>	2016	2016/17	Nov 2017	May 2018
<i>Music</i>	2009	2009/10	Nov 2010	May 2011
<i>Theatre</i>	2014	2014/15	Nov 2015	May 2016
<i>Visual arts</i>	2014	2014/15	Nov 2015	May 2016

Subject	New course materials	First teaching of new syllabus	Last exams of old syllabus	First exams of new syllabus
<b>Hexagon core</b>				
<i>Creativity, action, service</i>	2015	2015/16	Nov 2016	May 2017
<i>Extended essay</i>	2014	2014/15	Nov 2015	May 2016
<i>Theory of knowledge</i>	2013	2013/14	Nov 2014	May 2015
<b>Interdisciplinary subjects</b>				
<i>Environmental systems and societies</i>	2015	2015/16	Nov 2016	May 2017
<i>Literature and performance</i>	2011	2011/12	Nov 2012	May 2013